

Annual Duties Session 2019-2020

Principal:

Dr. Sant Surinder Pal Singh (28-02-2019 to 31-04-2020)

1. College Council/ Reception Committee:

2. Mr. B.S Satyal
3. Dr. Jagjeet Singh
4. Ms. Manjeet Kaur Manchanda
5. Dr. Meeran Rani
6. Mr. Jatinder Singh
7. Mr. Inderjeet Singh
8. Ms. Saravjeet Kaur

2. Bursar

1. Mr. Inderjeet Singh (Bursar)
2. Dr. Dalvinder Singh

3. PTA Treasurer

1. Mr. Jatinder Singh
2. Ms. Pratibha Saini

4. Self Financing Courses Committee

1. Mr. B.S Satyal (Secretary)
2. Mr. Jatinder Singh (After December 2019 onwards handover the charge)
3. Ms. Pratibha Saini
4. Dr. Harjus Kaur
5. Dr. Jatinder Kumar
6. Dr. Dalvinder Singh

5. RUSA Incharge

1. Mr. Jatinder Singh

6. University and House Examination

1. Mr. Jatinder Singh (University Examination and House Examination)
2. Ms. Pratibha Saini
3. Dr. Nirmal Singh

7. Buddy Group

1. Mr. B.S Satyal (Nodal Officer)
2. Dr. Kulbir Kaur (Onwards 31. 12.2019 will be convenor)
3. Dr. Nirmal Singh
4. Dr. Dalvinder Singh
5. Ms. Dimple

8. Proctorial Duty

1. Ms. Sukhwinder Kaur
2. Dr. Jatinder Kumar
3. Ms. Navneet Kaur
4. Ms. Updeshdeep Kaur
5. Dr. Nirmal Singh
6. Ms. Arvinder Kaur
7. Mr. Dipender Singh
8. Mr. Vippan Kumar

9. IQAC

1. Ms. Arvinder Kaur (UGC Incharge/ Coordinator)
2. Ms. Navneet Kaur
3. Ms. Shaminder Kaur
4. Dr. Jatinder Kumar
5. Mr. Vippan Kumar
6. Ms. Rajbir Kaur
7. Ms. Dinesh Kumari
8. Dr. Anu Sharma
9. Ms. Loveleen Verma
10. Ms. Ritu Sachdeva
11. Ms. Dimple
12. Miss. Taranjot Kaur
13. Ms. Sonia Sharma
14. Mr. Surinder Singh
15. Mr. Rajeev Kaant (Librarian)

10. Network Resource Centre/ Computerized

1. Mr. Jatinder Singh
2. Mr. Dipender Singh

11. Right to Service Act

1. Ms. Pratibha Saini (Nodal Officer)
2. Dr. Kulbir Kaur

12. RTI Committee

1. Ms. Saravjeet Kaur
2. Ms. Pratibha Saini

13. College Property

1. Dr. Dalvinder Singh
2. Dr. Nirmal Singh

14. College Magazine

1. Dr. Jagjeet Singh (Chief Editor)
2. Mr. B.S Satyal (Editor)
3. Ms. Manjeet Kaur Manchanda (Science Section)
4. Dr. Jatinder Kumar (Punjabi Section)
5. Dr. Kanchan (Hindi Section)
6. Ms. Navneet Kaur (Planning Forum)
7. Mr. Jatinder Singh (Co- Activities)
8. Ms. Jupinder Kaur (HIES)

15. NCC Incharge

1. Ms. Ravneet Kaur

16. Time Table

1. Mr. Inderjeet Singh (Science)
2. Mr. B.S Satyal (HEIS)
3. Ms. Sarabjeet Kaur (Arts)
4. Dr. Harjus Kaur (Arts)
5. Ms. Navneet Kaur (Commerce)

17. Cultural Activities

1. Mr. Jatinder Singh (Coordinator)
2. Dr. Harjus Kaur
3. Dr. Nirmal Singh
4. Dr. Jatinder Kumar

18. Red Ribbon Club:

1. Dr. Jatinder Kumar

19. Career Guidance/ Placement Cell:

1. Dr. Kulbir Kaur
2. Ms. Navneet Kaur
3. Ms. Arvinder Kaur
4. Dr. Dalvinder Singh
5. Dr. Jatinder Kumar
6. Dr. Nirmal Singh
7. Ms. Shaminder Kaur
8. Mr. Randeep Singh
9. Mr. Surinder Singh
10. Ms. Kuldeep Kaur
11. Dr. Anu Sharma
12. Ms. Dimple
13. Ms. Neeru Chopra
14. Dr. Harpreet Kaur

20. Legal Awareness Cell:

1. Dr. Kulbir Kaur
2. Mr Vippan Kumar
3. Dr. Nirmal Singh
4. Ms. Neeru Chopra
5. Dr. Harpreet Kaur
6. Ms. Reena Rani
7. Ms. Arti
8. Ms. Ravneet Kaur

21. Anti Ragging Cell

1. Ms. Manjeet Kaur Manchanda
2. Ms. Meenakshi
3. Dr. Jatinder Kumar

22. Guru Gobind Singh Study Circle

1. Mr. B. S Satyal
2. Dr. Harjus Kaur
3. Ms. Updeshdeep Kaur
4. Mr. Gurpreet Singh

5. Ms. Rajinder Kaur
6. Ms. Baljinder Kaur

23. Old Students Alumni

1. Mr. B. S Satyal
2. Mr. Jatinder Singh (After 2019 Onwards will be Convenor)
3. Ms. Manjeet Kaur Manchanda
4. Dr. Harjus Kaur
5. Dr. Jatinder Kumar
6. Mr. Vippan Kumar
7. Dr. Dalvinder Singh
8. Ms. Arvinder Kaur
9. Ms. Ravneet Kaur
10. Dr. Narinder Kaur
11. Mr. Sukhwinder Singh

24. College Prospectus:

1. Dr. Harjus Kaur
2. Ms. Pratibha Saini
3. Dr. Nirmal Singh
4. Dr. Jatinder Kumar
5. Mr. Dipender Singh
6. Ms. Navneet Kaur
7. Ms. Arvinder Kaur

25. Online Admission Committee

1. Mr. B.S. Satyal
2. Dr. Jagjeet Singh
3. Mr. Inderjeet Singh
4. Ms. Sukhwinder Kaur
5. Ms. Arvinder Kaur
6. Dr. Dalvinder Singh
7. Ms. Dimple

26. Website Committee

1. Ms. Arvinder Kaur
2. Mr. Dipender Singh
3. Ms. Kuldeep Kaur
4. Ms. Mandeep Kaur

5. Mr. Manpreet Singh
6. Miss. Taranjot Kaur
7. Miss. Kulwinder Kaur
8. Mr. Surjeet Singh

27. Subject Change Committee:

1. Dr. Harjus Kaur
2. B.A. First Year Admission Committee

28. Re-Admission Committee:

1. Dr. Jagjeet Singh
2. Ms. Updeshdeep Kaur
3. Dr. Jatinder Kumar

29. Income Tax Committee:

1. Mr. Inderjeet Singh
2. Ms. Navneet Kaur
3. Dr. Dalvinder Singh

30. Canteen Committee

1. Mr. B.S Satyal
2. Dr. Jagjeet Singh
3. Ms. Pratibha Saini
4. Ms. Sarvjeet Kaur
5. Dr. Nirmal Singh

31. Press Committee:

1. Mr. Jatinder Singh
2. Ms. Pratibha Saini (Photography)
3. Mr. Vippan Kumar
4. Dr. Nirmal Singh
5. Dr. Jatinder Kumar

32. Court Case Committee:

1. Dr. Jagjeet Singh
2. Dr. Dalvinder Singh
3. Mr. Harman Singh Sokhal
4. Incharge of Concerned branch
5. Concerned Dealing Assistant

33. Furniture Repair (CDF) Committee

1. Dr. Nirmal Singh
2. Dr. Jatinder Kumar
3. Dr. Dalvinder Singh
4. Mr. Jodh Singh (SLA)

34. Building Committee

1. Mr. B. S. Satyal
2. Mr. Jatinder Singh
3. Mr. Dipender Singh

35. First Aid Committee

1. Ms. Updeshdeep Kaur
2. Ms. Neeru Chopra
3. Dr. Harpreet Kaur
4. Ms. Arti
5. Ms. Harsimrat Kaur
6. Ms. Gupreet Kaur
7. Miss. Harmeet Kaur
8. Ms. Rajbir Kaur

36. Cycle/Scooter Stand Committee

1. Mr. Vippan Kumar
2. Mr. Randeep Singh
3. Ms. Harsimrat Kaur
4. Ms. Hardeep Kaur
5. Mr. Surinder Singh

37. Women Cell

1. Ms. Navneet Kaur
2. Ms. Shaminder Kaur
3. Dr. Kulbir Kaur
4. Ms. Navneet Kaur
5. Ms. Karuna
6. Ms. Bushra Khanam
7. Miss. Pooja Verma
8. Ms. Loveleen Verma
9. Ms. Ritu Sachdeva
10. Miss. Taranjot Kaur

11. Ms. Harsimrat Kaur
12. Miss. Gursharan Kaur
13. Ms. Ravneet Kaur
14. Ms. Dimple
15. Miss. Kirti Bhagirath
16. Ms. Jupinder Kaur

38. To Purchase Things for Class IV employees

1. Dr. Nirmal Singh (For Beldaar)
2. Dr. Jatinder Kumar
3. Ms. Updeshdeep Kaur (For Sweeper)

39. Research Committee:

1. Dr. Jagjeet Singh
2. Dr. Harjus Kaur
3. Dr. Meeran Rani
4. Dr. Jatinder Kumar
5. Dr. Dalvinder Singh

40. Decoration Committee:

1. Ms. Arvinder Kaur
2. Ms. Arti
3. Ms. Reena Rani
4. Ms. Gurpreet Kaur
5. Ms. Baljinder Kaur
6. Dr. Kanchan
7. Miss. Kirti Bhagirath
8. Ms. Rajbir Kaur

41. Red Cross Committee:

1. Dr. Meeran Rani
2. Miss. Kirti Bhagrath
3. Ms. Gurpreet Kaur
4. Mr. Gurpreet Singh
5. Ms. Navjot Kaur
6. Ms. Baljinder Kaur

42. Lecture Shortage

1. Dr. Harjus Kaur
2. Mr. Dipender Singh
3. Ms. Pratibha Saini
4. Dr. Nirmal Singh
5. Ms. Updeshdeep Kaur
6. Dr. Dalvinder Singh

43. Decoration/ cleaning of College Campus

1. Ms. Manjeet Kaur Manchanda (Principal Officer and Botanical Garden)
2. Mr. Vippan Kumar
3. Dr. Nirmal Singh
4. Dr. Jatinder Kumar
5. Ms. Arvinder Kaur
6. Ms. Sarvjeet Kaur
7. Ms. Ritu Sachdeva
8. Miss. Kulwinder Kaur
9. Ms. Reena Rani
10. Miss. Kirti Bhagirath
11. Ms. Bushra Khanam
12. Miss. Taranjot Kaur
13. Mr. Randeep Singh
14. Miss. Pooja Verma
15. Ms. Karuna
16. Ms. Hardeep Kaur
17. Mr. Surinder Singh
18. Miss. Gursharan Kaur

44. Bus Pass Committee

1. Dr. Harjus Kaur
2. Ms. Shaminder Kaur
3. Mr. Ranjit Singh (SLA)

45. Eco Club

1. Ms. Manjeet Kaur Manchanda
2. Ms. Gurpreet Kaur
3. Miss. Gursharan Kaur

46. Swachh Bharat Abhiyan

1. Mr. B. S Satyal

2. Ms. Arvinder Kaur
3. Mr. Vippan Kumar
4. Ms. Ravneet Kaur

47. Grievance Redressal Cell:

1. Dr. Harjus Kaur
2. Dr.Nirmal Singh (SC/ST/OBC/Minority)
3. Mr. Ajay Kumar
4. Ms. Dimple
5. Mr. Sukhwinder Singh
6. Ms. Rajinder Kaur

48. Required Committee for purchased material for Beldaars

1. Dr. Sukhjinder Kaur
2. Ms. Navneet Kaur
3. Mr. Randeep Singh
4. Ms. Neeru Chopra
5. Ms. Ravneet Kaur

49. Tent and Pandal Committee

1. Ms. Meenakshi
2. Ms. Shaminder Kaur
3. Ms. Ravneet Kaur
4. Mr. Randeep Singh
5. Mr. Manjinder Singh

